

SLT Minutes for Tuesday, Sept 25th Meeting:

Present: Nancy Aglialoro, Cristina Alicea, Vicky Chiu, Amy Crisostomo, Alice Hom, Caitlin Kenny, Lillian Moy, Sherry Ng, Saerome Park, Linda Shih, Lillian Shyu, Niki Tam, Melissa Wong, Joyce Yee

Meeting start: 3:55pm

- 1. Review & Approve June 2018 Meeting Minutes**
- 2. 2018-19 SLT grade assignments**

Parent Representatives:

5th G & PTA Designee – Lilly
4th G – Linda
3rd G – Joyce
2nd G – Niki
1st G – Amy
K/PK – Sherry
Sp Ed/ICT/ELL – Vicky
Title 1 Lead – Vicky

Roles: Chairperson - Vicky Chiu Secretary - Teachers

Teacher Representatives:

K/1st G-- Nancy Aglialoro
ENL teachers/PK -- Lillian Moy
Sp Ed and related services --
Caitlin Kenny
Cluster teachers/paraprofessionals -- Melissa Wong
2nd/3rd G -- Saerome Park
4th/5th G -- Cristina Alicea

For note taking, teachers will note take during the meetings and parents will edit and finalize the notes.

- 3. Budget/Enrollment Update**
 - All grades have 4 classes.

- Pre-K -- 4 classes, max of 72 students, current enrollment is 60
- Pre-K classes are federal funded and are not factored into the budget.
- K- cap is 25, we have 95 students- 2 Gen Ed class, 1 ICT, 1 G & T. 117 students
- There is no TBE Kindergarten class due to low numbers. There were 11 Mandarin speaking students and 2 Cantonese speaking students (per survey) which was too small of a group to open an additional TBE Kindergarten class.
 - Kindergarten - 95 students
 - 1st Grade - 106 students
 - 2nd Grade - 117 students
 - 3rd Grade - 105 students
 - 4th Grade - 99 students
 - 5th Grade - 93 students

Budget is based on enrollment of K-5 (not pre-K)

- Our school's target is 599 students; we are at 612 students. October 30 is when the first round closes. In January, we can get money back for enrollment increase. Currently our numbers are low in the upper grade classes except G&T and ICT.
- We have enough funding for all our teachers and subs. Need to see if we have anything in reserve to pay for NDI.
- The school is writing a grant proposal for Chess instruction during the school day (in the classrooms) through Friends of Yung Wing. This will be given to third, second and first grade classes.
- This year we do not have E3 sports during a lunchtime program because of the three lunch periods.
- M. Wong shared about lunch recycling and composting during lunch. We need lunchroom adults to help with stacking the lunchroom trays to consolidate the garbage. According to the cafeteria workers' contracts they should not be helping with clean up or working with the students to recycle. Due to this we have been noticing much more garbage bags and not enough being recycled.
- A. Hom said we need someone to help with the trays, especially for the K and 1st graders.
- A. Hom also asked for volunteers for the library, which is closed until further notice due to lack of volunteers.
- Custodial staff is also short staffed due to their budget cuts, so it'll take time to power wash and clean the cafeteria tables. They are also working on a table cleaning rotation in order to help with rodent and pest control.

4. 2018-19 CEP Revision

- A. Hom shared that we do not have a Quality Review this year.
- We will focus on the goals when the superintendent comes to observe.
- Annual goal will focus on 30% of ENL students moving from expanding level to commanding level.
- A. Crisostomo asked if we have a math or numeracy coach. A. Hom responded that both assistant principals and herself were math coaches. Assistant principals are willing to conduct demo lessons as well as provide parent info sessions on the new teaching approaches and strategies in math that is being taught in the classroom.
- N. Agliarolo said that our school has a literacy coach over a math coach because our school's focus is on literacy based on our population.
- A. Hom mentioned surveying parents to see what is the best time to conduct math workshops in the school, am or pm?
- In regards to RULER, this year will be training/professional development for the teachers so that next year we can implement it throughout the school.

- Collaboration between teachers is being worked on through committees such as PD committee, ENL team, RTI etc.
- 4th goal is using the Danielson Framework to observe teachers and support them in their instruction. The goal is 30% of teachers who received Effective during the 2017-2018 school year will move to Highly Effective.
- C. Alicea will be attending math PD cycles.
- G. Lin will be attending bilingual cycle.
- New teachers to certain grades will be attending Foundations workshops.

5. Literacy coach and professional development

- N. Agliodoro asked, now that P. Kwan (literacy coach) is back full time, how will administration go about picking the grades that get coaching from her? Will goals be set?
- A. Hom said first we need to do assessments (DIBELS, TC Running records) to look at the needs of the students. This data will be used to decide how her time will be further spent.
- P. Kwan's professional development could be a cycle of a few weeks to work with a grade. She will also be working with small groups of students doing intervention. P. Kwan also works with the RTI team and J. Chan to help with intervention.
- P. Kwan will be working with new teachers that have switched grades due to the new curriculum they will be teaching as well as a teacher who is back in the classroom after being an out of classroom teacher.

6. Technology Class

- A. Hom mentioned that M. Wong has started 10-week cycles with 4th grade, then 3rd grade, and finally 2nd grade.
- M. Wong spoke about how she will begin working on typing with the students followed by Microsoft Word and Microsoft PowerPoint.
- A. Hom also mentioned that once typing accounts are made, students should be practicing at home. This is not something that students will be doing every day in the classrooms.
- A. Hom mentioned that the school sent out a technology survey to see what types of technology families have at home.
- L. Moy mentioned that middle schools have been asking that parents and students have email accounts to receive acceptance letters, newsletters etc.
- V. Chiu asked if we could clarify why students may need an email account and what it would be used for. M. Wong mentioned that it would be used for sharing/dropping work to their teachers, as well as collaborating in projects with classmates.

*When minutes are finalized they should be sent to Y. Chan to be posted on school website.

6. 2018-19 SLT Meeting Dates: Sept 25, Oct 23, Nov 27, Dec 18, Jan 22, Feb 26, Mar 26, Apr 16, May 21, June 18
Meeting adjourned at 5:15pm

SLT Agenda for Tuesday, Oct. 23rd Meeting:

Present: Nancy Aglialoro, Cristina Alicea, Vicky Chiu, Amy Crisostomo, Alice Hom, Caitlin Kenny, Lillian Moy, Sherry Ng, Saerome Park, Linda Shih, Niki Tam, Melissa Wong, Joyce Yee

Absent: Lillian Shyu

Meeting start: 3:45pm

1. Review & Approve Sept 2018 Meeting Minutes

- Minutes Approved.

2. Budget/Enrollment Update

- We have a total of 675 students in our building. 616 are from K - 5 and 59 are Pre-K students.
If we remain at this enrollment, we will be getting additional money.
- If you enroll in Pre-k here, you will have a higher priority to attend our kindergarten. They will have a better chance and be considered for the spot, but will be enrolled in priority order (Zoned w/ siblings, zoned, In-district w/ sibling, out of district w/ sibling, in district and enrolled at school for PK, Outside district and enrolled at school for PK, others)

State Test Results

- Our school did very well. From 2016-2018, there has been improvement.
- Within District 2, we ranked 5th in elementary schools.
- 75% of the questions were released this year (2017-2018).
- Teachers will be receiving an itemized excel sheet of the grades 3, 4, 5 ELA and Math results.
- V. Chiu asked if there has been any change in our instruction or when it comes to test prep. N. Aglialoro mentioned that over the past 3 years PS 124 has been using the DIBELS screener throughout the whole school which has also shown steady progress. There has not been much change when it comes to test prep or instruction.
- Hom explained that our students have been doing well with Math using the TERC curriculum. Math test has a lot of reading with multi-step problems.
- J. Yee asked if we bought different books for test prep. A. Hom stated that we've been using similar test prep books. N. Aglialoro and C. Alicea explained that the updated edition books have the same reading passages, but the questions are worded differently.

4. Technology Cycles

- N. Aglialoro asked for an update on the technology cycles. M. Wong said each student has a Typing.com account set up.
- Students are learning to use Microsoft Word and Microsoft PowerPoint. They are using the different features of Word (bolding, indent, etc).
- Fourth grade will be using the Internet to research and work from their social studies unit to produce presentations for them.
- C. Alicea shared that as a fourth grade teacher, she finds it useful to have this technology cycle.
- C. Alicea said the hope after this cycle is that 4th grade students will be more comfortable using the laptops for future class projects.
- A. Hom said the next grade to receive the cycle will be 3rd (1/2-3/31) and 2nd grade (4/1-6/17) will be after that.
- As of now K, 1, 5 will not have a cycle this year. K, 1 are using tablets for Imagine Learning.
Grade 5 will not be receiving the cycle.

- A. Hom mentioned that teachers should be with their class when they are taking out and returning laptops from the mobile cart in order to avoid any broken laptops and/or laptops not being plugged in properly for charging.

5. Lunch Periods Issues

- V. Chiu said parents have been volunteering during the lunch periods.
- Many complaints by the students about lunch being too short, not enough time to eat.
- A. Hom said that contractually, students have a 50 min lunch period. She explains that recess is about 20 minutes and students line up around 10-15 minutes and eat until pick up. The class that gets the lunch first is not always the same but should be rotated so that each class gets a chance to go first.
- Can we hire more people to serve the lunches? The lunchroom staff is understaffed not because of the budget but because of chronic absenteeism.
- Cafeteria workers do not report directly to A. Hom. There have been instances where there are no cafeteria workers in the morning for breakfast.
- L. Shih asked how can hot food run out by 3rd lunch period? The lunch that the last period (4th/5th grade) is receiving is not necessarily the food that is on the school lunch menu.
- V. Chiu asked what specific roles can parents have? Due to inconsistency of parents it is hard to assign specific roles however it may include opening specific lunch items.

6. Late Passes

- N. Tam asked why students are being punished for being a min or two late. She feels it's excessive getting a late pass for a few minutes - there are feelings that PS124 is too strict about late passes. She feels that there should be some grace period (~5 minutes) like other schools so the kids get the same chance to get into a good middle school.
- A. Hom mentioned that if there are extenuating circumstances, the children can bring an official note (from MTA?)

7. Math Curriculum

- Tabled to next meeting 11/27

8. School Bully Policies

- What is the policy? Parents are curious as to what is the policy?
- A. Hom defined bullying is when a student is constantly hurting/offending or harassing a student for an extended period of time. S. Park also mentioned that Ms. Colon goes into every classroom to explain what bullying is and how students should react to the situation.
N. Agliodoro explained that there's guidelines found online in regards to bullying related to DASA.
- N. Agliodoro suggested possibly building in a school-wide support for these concerns in the CEP Social Emotional Learning/RULER goal. We can set up certain practices or "programs" that will support the students to develop coping skills when encountering these situations.

9. 2018-19 SLT Meeting Dates: Nov 27, Dec 18, Jan 22, Feb 26, Mar 26, Apr 16, May 21, June 18

Meeting adjourned: 5:32pm

SLT Minutes for Tuesday, Nov 27th Meeting:

Present: Nancy Aglialoro, Cristina Alicea, Vicky Chiu, Amy Crisostomo, Alice Hom, Caitlin Kenny, Lillian Moy, Sherry Ng, Saerome Park, Linda Shih, Lily Shyu, Niki Tam, Melissa Wong, Joyce Yee

Absent:

Meeting start: 3:45pm

1. Review & Approve October 2018 Meeting Minutes

Minutes Approved.

2. Budget/Enrollment Update

We made our target of numbers, but we must return money because the value of our students who made gains and are in the Commanding level receive less funding than those who are beginners and emerging students. Our number of special education students are less than previous years, which means less money in the budget. We are returning about \$15,000.

\$1600 for entering and emerging ELLs
\$500 for commanding ELLs

Once Y. Chan transitions, we can reallocate the money for the AP's salary in our budget. A. Hom is using the money for Subs, for PD & maternity leave, NDI, chess, technology (laptops for teachers.)

We should be getting our technology RESO-A grant (\$100,000) soon.

3. Roles, Responsibilities, and Purpose of the SLT

N. Aglialoro handed out a letter from Letitia James about the roles and responsibilities of the members of the SLT team. She reminded members that whatever is brought up on the agenda should relate back to the school budget and the CEP goals. In the past few meetings, not every issue is related to the CEP. A. Hom stated that parents are representing the school as a whole; not just their class or grade.

A. Hom stated that Central usually has a meeting about SLT, but this year, it was pushed back to April 2019.

4. Transition of Assistant Principal duties

Y. Chan has been listing her duties and assigning some of those duties to the others.

A. Hom is taking over NDI. She will be taking care of Pre-K, K, 1, 2. She will help with 5th grade committee, senior trip.

M. Helman will be taking care of 3,4,5 grades.
T. Chang & D. Chan are helping out with the new website and updating the content.
M. Helman is taking over SESIS and SPED.
J. Chan agreed to help with SPED paperwork.
P. Kwan is also assuming some of the responsibilities.
A. Hom is tapping on different people to help out.
A. Hom stated that we won't be getting another assistant principal at this time. She also stated that she will be relying more on out of classroom teachers to support administrative duties.

5. ENL Services for teachers and students

C. Alicea asked about upcoming ENL PDs (dates, focus). The focus will tie in with shared reading and building comprehension as well as focusing on deconstructing complex sentences.

C. Alicea asked how are ENL students progress is monitored outside of the classroom.

There is one teacher who is working with the entering and emerging students in K/1 and also 4/5.

ENL teachers are required to pull out entering and emerging students for at least 4 periods a week. These students are taught grade level standards at a lower level. Classroom teachers and ENL teachers should meet during Common preps and /or Tuesday OPW time.

N. Agliatoro asked if there's a tool to keep track of ELL progress. A. Hom said she'll ask the teachers who are ENL certified.

C. Alicea suggested using the language progressions and having ENL teachers share any graphic organizers and/or sentence frames etc. that they use during pull out sessions with the classroom teacher so they can be used on a continued basis. This can be another tool that teachers, both ENL and classroom teachers, can use in order to monitor progress from a small group to whole class setting.

6. Parent Volunteers during lunch time (cafeteria duty)

The parents that are volunteering feel that they are limited in what they can do because the lunchroom staff is telling them what they can and can't do. Parents are feeling frustrated. It is not very clear what they can help with.

There seems to be a discrepancy between the lunch staff and the school aides and how they want help. A. Hom expressed that the school aides are willing to have help with some of the issues at lunch like opening the apple bags, peeling bananas and opening milk cartons. On the other hand, the lunch staff will not allow parents to help manage the trash disposal or entering the numbers into the POS system.

Could there be a guideline of dos and don'ts for the parents? A. Hom suggested that there be a meeting with the head of food services/supervisor of the lunch staff to express our concerns. This meeting should include the parents so that they can express their issues and concerns.
M. Wong volunteered to come to period 4 lunch (M-TH) and period 3 lunch (F) to show parents how they can assist and manage the stacking of the trays and recycling/garbage disposal. She

also suggested that the students be allowed to volunteer again since this helped to alleviate a lot of these issues last year and the year before.

7. Report Cards

Many of the parents felt that there should be a blurb or progress report sent home to the parents before the parent teacher conference.

S. Park mentioned that the conference is somewhat like a progress report because we are sharing how the child is doing currently and the student still has time to improve in these subjects by January when the first set of report cards come out.

A. Hom expressed that when we switched to report cards 2 times a year, it was because November was too early for a progress report since teachers are still assessing and getting to know their students.

A. Hom mentioned that the personal behavior section of the report card may be changed to **Excellent, Good, Satisfactory, Needs improvement, Unsatisfactory** (E, G, S, N, U)

Parents said that it was difficult to meet with cluster teachers and/or there wasn't enough time.

A. Hom gave an example with science teachers in regard to communicating with parents: if parents need to speak to the science teachers but the sign up sheet is full during PTC, they should contact the teacher via Class Dojo or email and can schedule a different meeting time. Since they service about 300-400 students, it would be difficult for them to reach out to every parent.

N. Agliodoro also mentioned that over the past 2 years when teachers have had parent engagement time on Tuesdays as well as Class Dojo they have been able to set up meetings and/or send messages about students who are in danger of falling behind or are below in certain areas.

8. 2018-19 SLT Meeting Dates: Dec 18, Jan 22, Feb 26, Mar 26, Apr 16, May 21, June 18

Meeting Adjourned: 5:02pm

SLT Agenda for Tuesday, Dec. 18th Meeting:

Present: Nancy Aglialoro, Cristina Alicea, Vicky Chiu, Alice Hom, Caitlin Kenny, Lillian Moy, Sherry Ng, Linda Shih, Lily Shyu, Niki Tam, Melissa Wong, Joyce Yee

Absent: Amy Crisostomo, Saerome Park

Meeting start: 3:55pm

1. Review & Approve Nov 2018 Meeting Minutes

2. Test Prep Materials

- N. Aglialoro mentioned that teachers in the upper grades have been asking for Test prep materials earlier in the year in order to embed it into their curriculum.
- Hom responded with knowing that we have ENGAGE NY as a resource for past test questions to use as test prep lessons throughout the unit. This way we can use these questions to plan question structure and text types. C. Alicea mentioned that many parents use these resources and so students have prior knowledge of the texts and questions. A. Hom suggested that they can still use the passages and questions to embed into their normal units of study. A. Hom mentioned that the test prep practice test booklets will be ordered after the break when it is available in FAMIS and the companies have had a chance to update the materials.

3. Paraprofessionals - Professional Development

- N. Aglialoro asked if we could provide some training for the paraprofessionals or if they can receive CLTE training, so that if they change children they are working with from year to year, they will have similar training (bathrooming, de-escalating). A. Hom shared that L. Moy is our best option for de-escalating issues.
- If paras are looking on DOE for workshops, they can inform A. Hom and attend them once applied (this can happen during a regular school day). There is professional development offered on the staff development days (Election Day, Chancellor days).
- A. Hom mentioned that she will be talking to J. Chan and P. Kwan about doing training with the paras, with a focus on more academic work (Great Leaps, basic phonics skills) that can be done within the classroom.

4. ENL afterschool/weekend classes for Upper Grades

- M. Wong stated that some teachers have talked about the lack of progress that ENL students in the upper grades have been making and expressed an interest in having an ENL after school or weekend program for those students.
- Extended day after school program will begin at the end of January. This will be for 3, 4, 5 grades and will include the ELLs.

- A. Hom stated that if she is using ENL funds for these programs, the teacher must be certified in ENL.
- She is willing to pay our teachers who are willing to work during the February break. She will also make a note on our school Faculty News.

5. Guidance Counselor - Art Therapy and other development/counseling Programs

- Is there a support system in place to help students deal with issues at school (Stress, social issues, etc.)? If a parent felt that the child needs more support, what do we have available at school for them?
- L. Moy mentioned that there are Boys/Girls Clubs at lunch periods formed of no more than 4 students. N. Agliodoro stated that teachers are making a greater effort to support students with social emotional issues. She also stated that parents can contact the classroom teacher through ClassDojo, as sometimes children do not express how they are feeling.
- A. Hom says that parents can first touch base with C. Pun and she will steer them to Lillian, depending on the topic of concern. L. Moy mentioned that she currently is finishing up a girls lunch club and a boys lunch club will be starting soon. At our school, students address different social skills and building confidence through art. L. Moy has also observed certain students in class in order to see how they socialize and work in the classroom to help better service them outside of the classroom.

6. Parent Engagement

SLT Agenda for Tuesday, January 22, 2019 Meeting:

Present: Nancy Aglialoro, Cristina Alicea, Vicky Chiu, Amy Crisostomo, Alice Hom, Caitlin Kenny, Lillian Moy, Sherry Ng, Lily Shyu, Melissa Wong, Joyce Yee

Absent: Saerome Park, Linda Shih, Niki Tam

Meeting start: 3:55pm

1. Review & Approve Dec 2018 Meeting Minutes

Minutes Approved.

2. Budget

We got money back from Y. Chan's position.

P. Chin is now a full time payroll secretary. Her position also includes lunch duty, processing purchase orders, and ordering school materials. She is attending various secretarial workshops for additional training. She will also support T. Chan with student enrollment.

Enrollments target for next year K-5 is 605 students (not including PK). This year's enrollment is 615 students. A. Hom required a request for review to double check the special ed population. Most likely we will continue to have 4 classes per grade, but with lower class sizes.

3. Update on RESO A grant for technology

On January 2nd A. Hom met with person about what they could get for 100K - small laptop cart with 12 or 16 laptops.

Promethean boards will be ordered to replace SMARTboards. They have a longer lifespan, better bulbs, are less bulky, and don't have a projector. Four 75" boards will be for cluster teachers. Twelve 70" boards will be for classroom teachers. PD training for the teachers with the large boards.

N. Aglialoro asked if there could be money used to replace old printers that are no longer working or have problems.

A. Hom said she applied for City Council Member Margaret Chin Funding (RESO A) for more Promethean boards.

4. May Parent Engagement Night

Teachers floated around some ideas about May parent engagement night. Some suggestions were:

- Learn beside your child. Is there enough time to SBO this? Or should it be discussed for next year.
- Something like the 5th grade BBQ/carnival that's like a bazaar of some sort where teachers can facilitate some games. It will allow parents an opportunity to mingle. We can have different themes for each day building

up to the main event. L. Shyu mentioned that Title 1 funds can be used to pay for supplies.

Meeting Adjourned: 4:35pm

SLT Agenda for Tuesday, February 26, 2019 Meeting:

Present: Cristina Alicea, Vicky Chiu, Amy Crisostomo, Alice Hom, Caitlin Kenny, Lillian Moy, Sherry Ng, Linda Shih, Lily Shyu, Niki Tam, Melissa Wong

Absent: Nancy Aglioloro, Saerome Park, Joyce Yee

Guest/Observer: Stacey Burt

Meeting start: 3:55pm

1. Review & Approve Jan 2019 Meeting Minutes

2. Personnel Update from Admin

S. Park will not be coming back for the rest of the year. N. Choi is able to stay on and finish out the year for 3-229. M. Kauffman and M. Helman will provide extra support to the children in reading and writing.

3. TBE for 2019/2020 school year

A. Hom doesn't expect the current 1st grade TBE to continue into 2nd grade. She anticipates that students will test out in the NYSESLAT so that they can transition to pull out services.

If we do have a TBE class it could possibly be in Kindergarten and would depend on results of the home language survey. The school will give an orientation for parents whose child qualifies for ENL services. Home language surveys for kindergarten will most likely happen in May or June. There needs to be at least 15 students to open a class.

A. Hom says that part of the problem is that a TBE class may not be the correct spoken language for the child. For example, some students might only speak Cantonese, if they go into a Mandarin speaking class, they will not understand what is going on. Therefore, the TBE class will not benefit them.

C. Alicea asked if during the Home Language Survey would parents be able to visit the current TBE class. A. Hom stated that it is usually just having a conversation with them and answering their questions about the available programs. She said they usually give tours for parents that specifically ask for a tour.

4. May Parent Engagement Night / Title 1 Funds (May 15th)

V. Chiu stated that in order to use Title 1 funds, the event must be educational for the parents.

It was suggested that we can do curriculum related games/activities with parents.

Ex: STEM activities, tangrams, "popping foam" game

Each grade will have a booth/activity. Teachers should have a plan by the end of March/Early April. Planning can be done on a Tuesday during other professional time. V. Chiu suggested that teachers let PTA know of their ideas/materials that they would need by mid March.

5. 2018-19 SLT Meeting Dates: Mar 26, Apr 16, May 21, June 18

Meeting Adjourned: 4:45pm

SLT Agenda for Tuesday, March 26, 2019 Meeting:

Present: Nancy Aglialoro, Cristina Alicea, Vicky Chiu, Amy Crisostomo, Alice Hom, Caitlin Kenny, Sherry Ng, Linda Shih, Lily Shyu, Niki Tam, Melissa Wong, Joyce Yee

Absent: Lillian Moy, Saerome Park

Guest/Observer: Stacey Burt

Meeting start: 3:52pm

1. Review & Approve Feb 2019 Meeting Minutes

2. After-school next year

According to the survey on PEP it seems like there was some positive feedback about the enrichment clubs. A. Hom shared that the administration of the clubs was difficult. Clubs were limited because of lack of personnel. Many parents responded that HW help was a number one priority for after school programs. Parents seem to want the HW done before the club begins so that it is completed before the students go home. STEM was secondary concern and very close behind was pricing.

A.Hom visited 2 schools to see their after-school programs. Shuang Wen has a program which is run by APEX and P.S. 2 has ISS (Immigrant Social Service). APEX offers language instruction on T and Th. On MWF the kids rotate over the 3 days throughout different enrichment classes (art, STEM). ISS offers something similar where students rotate to different "clubs." A. Hom is also thinking about looking into YMCA and Duval (Mr. Duval runs Saturday soccer and basketball programs currently at our school). Chess is fairly popular but A. Hom would like it to continue to be a teacher instructor as opposed to a computer based program that she saw at APEX.

3. Summer Programs offered by DOE/Summer school building tentative plans

There will be no programs running in our school. DYCD (Department of Youth and Community Development) is going to assign summer school to other sites, including CBOs. They know which schools are under renovation.

A. Hom stated that a meeting was held with the PTA about DOE summer programs to clear up some confusions. Some parents thought everyone was entitled to the summer program. In our school, there are no camps or CPC. Summer school will be at PS 130. STEM program that is being offered by DOE is done by lottery. The other programs are done by need first (lowest 20th Percentile), then there is a waitlist for other parents that are interested.

4. Projected enrollment for 2019-20

A. Hom stated that our student number is currently it is locked in at 602 (K-5) with 4 preK classrooms. G&T results will not come out until late April.

Letters for kindergarten students should be going out to families on March 28th. Registration should be starting on Friday, March 29th. We have 80 seats offered and a long wait list.

5. Status of PTA and Friends of Yung Wing

There was a meeting with the two groups. PTA and FOYW are going to coexist for now. According to B. Wong (PTA President), many parents have questions about FOYW and how the

funding is streamlined and allocated. On the school's website, the FOYW annual report has been added to show how they are designating their funds.

Parents who would like to be on the FOYW executive board would need to be voted in after they have volunteered for at least two events. They meet every 3rd Wednesday of each month. They cannot just give PTA money, grants must be written for the money. It is important to read the Chancellor's Regulations on fund raisers, funds, and meetings.

C. Alicea asked if we, as the school, have educated or informed parents of the difference between the PTA and the FOYW? Many people are still confused about the differences between the two and who they are donating money for. Limited parent involvement in the PTA influenced the "need" for FOYW.

6. May Parent Engagement Night / Title 1 Funds

N. Agliodoro shared that most teachers who responded to her were onboard with the idea of a carnival-like event. She shared that T. Chang suggested we do 10-12 activities, similar to field day (but with STEM, math activities as well) main focused on parents are able to do the event with their child. Each child could get a card, once the event is completed, they would get a stamp. When their card is full, they would get a prize. The idea would be to build a partnership between parents and children.

V. Chiu shared that the Title 1 money can be spent any way as long as we document how the money was spent and how the event was advertised (fliers, screenshots of ClassDojo post). The Title 1 Fair can be held on the same day. There can be some booths about safety, financial planning, health, etc.

7. 2018-19 SLT Meeting Dates: Apr 16, May 21, June 18

Meeting adjourned: 4:55pm

SLT Agenda for Tuesday, April 16, 2019 Meeting:

Present: Nancy Aglialoro, Cristina Alicea, Vicky Chiu, Amy Crisostomo, Alice Hom, Caitlin Kenny, Lillian Moy, Sherry Ng, Linda Shih, Lilly Shyu, Melissa Wong, Joyce Yee

Absent: Saerome Park, Niki Tam

Meeting start: 3:53pm

1. Review & Approve March 2019 Meeting Minutes

2. After-school programs 2019-2020

A. Hom shared that she has decided to go with ISS for our after-school program next year. Beatrice Chen, director of ISS will meet with A. Hom next week to plan for next year. ISS will be available from PK-5th grade. A. Hom will speak with ISS to see if they can accommodate some of the programs that parents are seeking.

3. May Parent Engagement Night Update / Title 1 Funds

N. Aglialoro shared that most of the staff has already sent her a description of the activities from the teachers, along with a general supply list.

A. Hom said that if it rains, the event would be held in the gym, cafeteria or on the classrooms.

A. Hom mentioned that there is also a chance that Vision Zero will be able to come and hand out helmets. Red Cross would be able to set up a booth at Parent Engagement Night with fire alarms, possibly with form to sign up for a fire alarm.

V. Chiu stated that C. Pun is reaching out to Chatham Square Library to do library cards, Charles B. Wang or Gouverneur's for health-related information.

4. 2018-19 SLT Meeting Dates: May 21, June 18

Meeting adjourned: 4:20pm

SLT Agenda for Tuesday, May 21, 2019 Meeting:

Present: Nancy Aglialoro, Cristina Alicea, Vicky Chiu, Amy Crisostomo, Alice Hom, Lillian Moy, Sherry Ng, Linda Shih, Melissa Wong, Joyce Yee

Absent: Saerome Park, Caitlin Kenny, Lilly Shyu, Niki Tam

Meeting start: 4:00pm

1. Review & Approve April 2019 Meeting Minutes

2. May Parent Engagement Night Recap

Parents and teachers both enjoyed Parent Engagement Night. Students also seemed to enjoy the different stations.

3. CEP goals and committee writing

We will have 3 goals instead of 5 for next year's CEP. The goals need to be based on ELA, Math and Supportive Environment.

A. Hom needs to submit initial CEP by June 28th. The SIT (School Implementation Team) document is now embedded as part of the CEP, which also needs to be done in June. The SLT will review the CEP Goals quarterly; the DOE has set tentative dates.

Teachers are planning on having a goal-on writing as part of the ELA goal. Goals can be focused on subgroups such as ELLs, students with special needs etc.

We can fit RULER in with our Supportive Environment goal.

4. Budget

A. Hom is supposed to get budget on Friday, 5/24. This will give A. Hom an idea of the staffing. She has already hired a music teacher to replace R. Olsen. When the open market opens then we will be making it official. S. Park is coming back next year.

The TBE class is based on the Home Language survey and the NYSITELL (New York State Identification Test for English Language Learners) is not administered until the end of May/June so we will not know about next year's TBE class until that is complete. There will be no second grade TBE next year, they will be served by the ENL teacher as a push-in/pull-out.

At this point, A. Hom is not looking for any new hires.

5. 2018-19 SLT Meeting Dates: June 18

Meeting adjourned: 5:00pm

SLT Agenda for Tuesday, June 18, 2019 Meeting:

Present: Nancy Agliodoro, Cristina Alicea, Vicky Chiu, Amy Crisostomo, Alice Hom, Caitlin Kenny, Lillian Moy, Sherry Ng, Niki Tam, Melissa Wong, Joyce Yee, Lilly Shyu

Absent: Saerome Park, Linda Shih

Guest: Beatriz Martinez (New Teacher Member for 2019/2020)

Meeting start: 3:45 pm

1. Review & Approve April 2019 Meeting Minutes

2. Budget

A. Hom stated that we will need a 5th grade teacher for next year, as one of the current 5th grade teachers is leaving. The music teacher position has been filled by E. Young.

As of now about 16/17 parents marked Mandarin as a preferred language going into a TBE class. Tomorrow is the choice meeting for the incoming Kindergarten parents and if 15 parents choose TBE Mandarin as an option then a Kindergarten TBE class will open; if not there will be two gen-ed classes.

12 parents chose Cantonese as their home language since it is below 15 (the amount to open a TBE class) it will not be considered.

As of now, there's not enough money in the budget to hire another teacher. One option is to put one of our ENL teachers back in the classroom, but that would only leave us with 2 ENL push-in/pull-out teachers.

Next year we are returning to 2 lunch periods - period 4 (K, 1, 3) and period 5 (2, 4, 5). 3 grades per lunch period.

3. Update on Promethean Boards

A. Hom said that installation is scheduled for July 5th. After school ends on the 26th the custodial staff will remove the SMART Boards in the classrooms that are receiving the boards. All clusters will receive four 76 inch boards, 12 classrooms will get the regular size boards (70-72 inches) all

ICT, G&T, and other classrooms. The old projectors will be retained, and wires should be stored away.

End of August, or Sept 3rd, there will be PD to start off the year. A. Hom requested City Council money for next year so we can add new boards to the remaining classes.

4. CEP

A lot of schools in District 2 are having trouble inputting the goals into iPlan. For our math goal, we are focusing on problem solving and math reasoning. ELA goal is focused on writing and incorporating the writing rubrics. Physical & Mental Health goal - restorative practices (RULER) and incorporating some videos from ClassDojo.

2019-2020 SLT Members

Teachers:

Nancy Aglioloro
Cristina Alicea
Caitlin Kenny
Beatriz Martinez
Saerome Park
Melissa Wong

Parents:

Vicky Chiu
Amy Crisostomo
Sherry Ng
Joyce Yee

There are 3 parent openings.

Lilly Shyu, Linda Shih, and Niki Tam are leaving.

The PTA president can designate someone to come to represent PTA; does not have to be a person on the executive board.

Minimum of 8 members in SLT

Agenda item for September: revise bylaws

September Parent Engagement has been switched to 2 days:

September 16 - (4:30-6:30) K, 1, 2

September 17 - (4:30-6:30) 3, 4, 5

Tentative first meeting for September SLT - 9/24

Meeting adjourned: 4:45pm